



July 13, 2009 Regular Board Meeting

The Town of Swink Regular Board Meeting was called to order by Mayor Cordova on July 13, 2009 at 7:10 pm with all council members present. Also in attendance was Attorney Malouff, Public Works Director Dell and Clerk Clodfelter.

Consent agenda, which consisted of the minutes from the June 8, 2009 meeting, the Disbursement List, the Public Works Director's Report, Clerk's Report and the Librarian's Report were all approved.

Clerk stated that the Swink Recreation Program has a balance of \$1977.14. Clodfelter stated that the baseball games are over and Mary Hobbs has started Ceramics. Clerk stated that the annual pot

luck and swimming party will be held on August 3rd at 5:30 pm. Clerk stated that a parent asked to have her children's ceramic registration refunded to her due to her work schedule. Council decided to refund the money to her but make it known that it will be on a case to case basis and on the circumstance if a refund is issued in the future. Trustee Wallace asked about sponsors for other sports besides baseball.

Finance Committee did meet on June 15, 2009 and discussed the workmen's comp.

Dell gave a quick recap of CO-Rad and meetings that he attended. Dell stated that the Town applied for a grant to help with the cost of the engineer.

Clerk stated that she attended the annual CML conference in Vail and it was very worthwhile to attend this conference. She also stated that she would like to attend the IIMC conference next year. Malouff also stated that the CML conference offers a lot for the clerk and for council members.

Trustee Stone spoke about the annual celebration. Stone asked council to donate \$25.00 a month from their council pay to help pay for the fireworks next year. Stone also discussed a chili cook off or barbeque cook off. (please call the Clerk with your suggestion on this)

Cont on page 3

August Agenda

Swink Recreation—Update
Finance Committee—Update
Maintenance Building—Update
Council Pay - If you do not attend the regular board meeting/via telephone

CO-RAD— Update
5/10 Year Meeting
Fugitive Dust
Rick Dell—Evaluation in September
2009 Audit—Grimsley and White

Per Diem
Next Regular Meeting will be held on September 14, 2009

Inside this issue:

IIMC—Clerk	2
Community Center Rental	2
Regular Board Meeting Cont.	3
Weeds	3
Kristin Abel	3
Swink Recreation	4
New Maintenance Building	4
Calendar of Events	4

Special points of interest:

- www.swinkcolorado.com
- *No water restriction*
- *Asst. Town Clerk/Zoning Administrator*
- *IIMC*
- *Weeds*

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS

The Town of Swink received the following letter from Christian Shalby, Executive Director, and Marilyn Sanzo, Online Learning and Verification Specialist for International Institute of Municipal Clerks (IIMC).

I am please to inform you that TERRY CLODFELTER has earned the prestigious Certified Municipal Clerk (CMC) designation from the International Institute of Municipal Clerks (IIMC) in July of 2009.

The CMC designation program is designed to enhance the job performance of the Clerk in small and large municipalities. To earn the CMC designation, a Municipal Clerk must attend extensive education programs. The designation also requires pertinent experience in a municipality. The program prepares the participants to meet the challenges of the complex role of the municipal clerks by providing them with quality education in partnership with 47 institutions of higher learning. The program has been in existence since 1970 and has helped thousands of clerks in various municipalities.

Founded in 1947, IIMC is a professional association with more than 10,000 members in the US, Canada and 15 other countries. IIMC's primary goal is to actively promote the continuing education and professional development of municipal clerks through extensive education programs, certification, recertification, publications, networking, annual conference and research. IIMC also engages in municipal research administration, enhances critical professional skill development and fosters a spirit of mutual assistance and good fellowship among municipal clerks around the globe. IIMC is governed by a 26-member board of Directors.

For more information please visit our website at www.iimc.com.

Community Center Rental Agreement

Council made a motion to change the Community Center Agreement to the following:

The renter shall be required upon execution of the agreement to pay the rent per user, per day of \$50.00 at least one (1) week before your event unless the Center is not rented and you rent at the last minute. You will then pay the deposit and rent upon execution of the agreement.

The renter is required to pay a damage deposit of \$50.00 to be held to insure proper compliance with the Agreement. Deposit must be paid upon renting the center. If you cancel within two (2) weeks of the day of the event your deposit will be forfeited. A letter of cancellation needs to be submitted to the Town Clerk.

The above was the only changes made to the agreement. A list below is also required if you rent the community center: Renter agrees to perform the following:

- 1) Stack all tables and chairs in the front entry.
- 2) Shut off all lights
- 3) Turn the heater/air conditioner off
- 4) Make sure all doors are secured
- 5) Clean the floors
- 6) Bag all trash and leave in the alley
- 7) Mop and clean the kitchen and remove all leftovers from the refrigerator.
- 8) Mop and clean the restrooms

- 9) Return the Key to the Clerks office or the renter will be charged a rate of \$250.00 to have the Community Center Re-keyed.
- 10) The Renter assumes all risks of personal injury, property damage or death as a result of the use of the center.
- 11) Renter agrees to reimburse and indemnify the Town for any loss or damage to any personal property located in the facility, including but not limited to damage to tables, chairs, floors, windows, restrooms or any fixture or furniture located in or about the center.
- 12) Renter agrees to provide adult supervisor to insure the safety of minors.

Meeting cont from page 1

Trustee Lytle stated that she still has donation money to turn in. Trustee Stone also stated that next year will be the all school alumni.

Council passed a new lease agreement for the Swink Community Center (see page 2).

Council discussed the 5/10 year meeting. Clerk will get dates for council as soon as possible.

Council pay was also discussed by council. Should a council member get paid if he/she does not attend the regular board meeting. Trustee Wallace stated that council members attend a lot of meetings during the month/year and should be paid. Council also discussed if council members could attend the regular board meeting via telephone and receive payment and if council members could vote. Tabled till next month.

Council also discussed the per diem for

council members and employees to attend meetings. Mr. Malouff will work on this item. Tabled till next month.

Clerk stated that she interviewed five applicants for the part time clerk/zoning administrator and feels that Kristen Able would be the best qualified. Council talked with Kristen and a motion was made to hire Kristen Abel as part time clerk/zoning administrator.

Lytle also stated that Clerk Clodfelter has become a Certified Municipal Clerk (see page 2) and would like to see her get compensated for all her hard work.

Mr. Hopkins addressed the council concerning fugitive dust on Kimble Avenue. Mr. Hopkins stated that the owner of these lots could do a lot to help with the dust problem. This matter was tabled until next month.

The Town of Swink will buy a trophy for the Ark Valley Fair and Mayor Cordova or

Mayor Pro-tem Lytle will attend the parade on behalf of the Town of Swink.

The 2009 Audit for the Town of Swink has not been completed by Grimsley and White. Clerk filed an extension with the State of Colorado.

Clerk stated that the 2009 CIRSA audit was completed and the Town scored a 88%.

Council approved the request for the clerk to take a week's vacation.

Clerk stated that a resident has been over charged on their hard/soft water. The resident was getting charged for hard rates on soft water and soft rates on hard water. Council approved to reimburse the resident.

A motion was made to have Dell serve on the OCLI Board with Trustee Cox as the alternate.

The meeting was adjourn by Mayor Cordova at 9:45 p.m.

WEEDS



WEEDS ! What can we say about weeds? Due to the rainfall the past couple of weeks the weeds are growing overnight. Please take a look around your home and garage area, in the alley and around your sidewalk. Please cut all your weeds as soon as possible. If weeds are not cut you will be receiving a reminder from the Town that the City Crew will go in and cut your weeds at a rate of \$35.00 per hour per man power. So, avoid the letter and cut your weeds. Thanks for your help in this matter.

Kristin Abel—New Assistant Clerk/Zoning Administrator

The Town of Swink is happy to welcome Kristin Abel as the new assistant clerk/zoning administrator. Kris started to work on July 14th. Kris will be replacing Mary Jane Maddux.

Kris Abel is a graduate of Fowler High School, a U.S. Marine Corps Veteran and a graduate of Otero Junior College.

She and her family Randal Lewis and Tyler Lewis exercise and train horses. They volunteer at the Rocky Ford fair-grounds.

Kris has several elderly friends that she assists by cleaning their houses, running errands and just

spending time “swapping stories”. She is currently assisting in writing/publishing two books for a retired professor from Panhandle State University

Kris has a daughter, Devin Perry-Brown, son-in-law Jarod and granddaughter Krissy, who is twenty months old.

Kris enjoys spending time with her family, riding horses, exercising, working at home and watching mov-

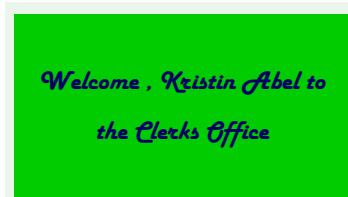
ies and spending time with her granddaughter.

She also has helped raised two step-daughters and a step-son.

Kris brings with her experience from the La Junta Parks & Recreation as a coach and served as a Girl Scout Troop Leader for ten years, and her past jobs that enable her to work with the public.

Kris stated “I would like the citizens of Swink to know that I’m proud to be the new assistant town clerk and I’m looking forward to working with Terry and the Council”.

Please stop by and welcome Kris to Swink.



TOWN OF SWINK

Town of Swink
P.O. Box 267
301 Columbia
Swink, CO 81077

Phone: 719-384-7155
Fax: 719-384-7951

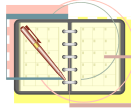
E-mail: tclodfelter@ci.swink.co.us
www.swinkcolorado.com

Business Hours:
Monday 2:00 p.m.—7:00 p.m.
Tues-Thurs 8:00 a.m.-1:00 p.m.
Closed on Friday
After Hours please call **469-8868**

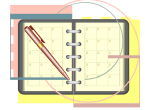
We hope to have a section in the next issue titled **"ASK A COUNCIL MEMBER"**. Please send your signed letters to the Town Clerk.

Current Water Restriction:

No water restrictions—Water restrictions were lifted for the Town of Swink at the May 12, 2008 meeting. You may water anytime and as long as you wish.



CALENDAR OF EVENTS



March 1, 2009

NOTICE: All dogs must be licensed with the Town of Swink. Summons will be issued to all that are not in compliance.

- August 10, 2009 Town of Swink Council Meeting—7:00 p.m.—Public Invited
August 24, 2009 Read Water Meters
August 24, 2009 5/10 Year meeting at 4:00 pm. Public Invited
August 24, 2009 Ribbon Cutting for new maintenance building/fire department (tentative)

Swink Recreation

- August 3, 2009 Annual end of the year swim party—pot luck dinner at 5:30 p.m.
Swimming at 6:30 pm.
August 4, 2009 Deadline for early registration for Football. Cost will be \$30.00
August 4, 2009 Deadline for early registration for Volleyball. Cost will be \$25.00
August 11, 2009 Final Deadline for Football. Cost after Aug 4th will be \$35.00.
August 11, 2009 Final Deadline for Volleyball. Cost after Aug. 4th will be \$30.00

Swink Sr. Citizens

- August 10, 2009 Birthday Party
August 20, 2009 Board Meeting at 9:00 am
August 24, 2009 Potluck Dinner

Every Monday and Thursday—Coffee at 9:00 a.m. . Sage meals M-F at 11:00 a.m.

Swink Recreation

Football and volleyball registration are underway.



Early football deadline will be August 4th. The cost will be \$30.00. If you register after August 4th the cost will be \$35.00. The final deadline will be August 11, 2009.

Early volleyball deadline will be August 4th. The cost will be \$25.00 per player. If you register after August 4th the cost will be \$30.00. The final deadline will be August 11, 2009.



All forms for all sports can be picked up at the Town Hall or on the web site.
www.swinkcolorado.com

We have been having problems getting uniforms back from the children, parents, coaches or the commissioner's. We are not sure where the breakdown is. So, to help with this problem if your child has checked out a uniform that needs to be returned and if not returned the last day to your coach, or the coach has not returned them to the Town your child will not be able to participate in the next sport until the uniform is returned. We

hope this will help to get all uniforms back to the Town, so we can clean and store them for next year. Thanks for your help.

Please do not forget this year's annual swimming party and pot luck dinner on August 3rd at 5:30 pm. Swimming starts at 6:30 pm.

We are also asking all parents to attend a short meeting on August 3rd at 6:30 pm.

New Maintenance Building/Fire Department

The New Maintenance Building and Fire Department will be completed around August 21st. The Town of Swink will be hosting a ribbon cutting on August 24th. (tentative) Everyone is welcome to stop by and look at the new addition to the Town of Swink. The date will be announced in the paper and posted at the Post Office, Town Hall and Tank-n-Tummy. A special thank you to Department of Local Affairs and the La Junta Fire Department. Refreshments will be served.